

CARAVAN SCHEDULE

SCHEDULE for TEXTBOOK PUBLISHERS

TEXTBOOK OFFICE CONTACT INFORMATION

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IMPORTANT NOTE: This calendar is only a quick reference for dates and is subject to change. All forms will be located on the Mississippi Instructional Materials Matter website: msinstructionalmaterials.org.

DEADLINE	ACTIVITY
January 5, 2024	<ul style="list-style-type: none"> The Textbook Caravan registration is DUE from the Districts. Districts will choose THREE (3) DATES AND CONTENT AREA from the menu.
January 10, 2024	<ul style="list-style-type: none"> District requests will be PROVIDED to the Mississippi Publisher Association from the Tennessee Book Company.
January 25, 2024	<ul style="list-style-type: none"> Districts will be NOTIFIED, and a detailed calendar will be POSTED on the Mississippi Instructional Materials Matter website (msinstructionalmaterials.org).
February 15, 2024	<ul style="list-style-type: none"> The materials will be APPROVED by the State Board of Education.
February 16, 2024	<ul style="list-style-type: none"> Caravans will BEGIN. Once titles are approved, districts will complete the DISTRICT CARAVAN TEMPLATE and assigned publisher presentation times. Invited publishers will need to be NOTIFIED by individual districts and submitted to ms.orders@ingramcontent.com to be posted on the master calendar. Publishers must be NOTIFIED, and form submitted not more than TEN (10) DAYS before assigned date.
February – April 2024	<ul style="list-style-type: none"> Publisher will begin presentations to districts.
April 15, 2024	<ul style="list-style-type: none"> Districts must submit INTENT TO PURCHASE FORM.