



UPDATED CALL FOR BIDS

Schedule of Events

ANNUAL DATES	TASKS
Monday, July 1 – Monday, July 15, 2024	Advertisement for the Call for Bids in the Clarion Ledger and on the Mississippi Instructional Materials Matter website
Monday, July 15, 2024	Intent to Submit (Appendix A) should be emailed to esimmons@mdek12.org
Wednesday, July 17, 2024	Publisher Orientation Session (link will be posted on the Mississippi Instructional Materials Matter website)
Friday, July 19, 2024	Questions regarding bid procedures or standards alignment should be emailed to esimmons@mdek12.org
Wednesday, July 24, 2024	Questions and Responses will be posted on the Mississippi Instructional Materials Matter website
Tuesday, August 27, 2024	Textbook Bid Packages are due by 2:00 p.m. See Section 4 of the Call for Bids regarding required documents and print materials
Monday, September 30 – Friday, October 4, 2024	State Textbook Rating Committees will meet to review materials Print materials will need to be delivered to the State Textbook Rating Committee no later than Monday, September 30. Paid return postage should be included.
Thursday, October 31, 2024	Anticipated date of the Notice of Intent to Award letters will be sent to publishers
Thursday, December 19, 2024	Adoption results present to the SBE for final approval
Friday, December 20, 2024	Adopted titles will be posted on the Mississippi Instructional Materials Matter website
Friday, December 20, 2024 – Friday, February 14, 2025	Virtual caravan with NO COMMUNICATION WITH DISTRICTS
Monday, December 23 2024	Contracts sent to publishers/vendors for signature
Friday, January 3, 2024	Contracts and bond due from Publishers



Tuesday, January 7, 2025	Districts will receive training on adopted titles, purchase protocols, and virtual caravan timeline
Friday, February 14, 2025	Intent to Purchase due from districts
Monday, February 17, 2025	Publishers will receive the results of the Intent to Purchase and COMMUNICATION CAN BEGIN WITH DISTRICTS
Tuesday, April 1, 2025	Contract effective start date and materials available at the TN Book Company

