

OBSERVATION & FEEDBACK

HIGH-QUALITY INSTRUCTIONAL MATERIALS

ELEMENT 7: The system and school teams support observation and feedback connected to HQIM.

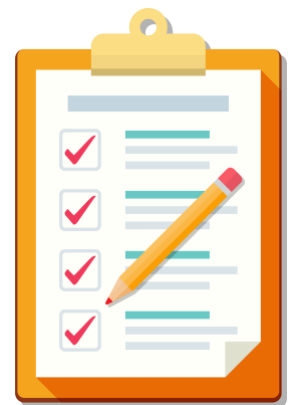


SUPPORT OBSERVATION and FEEDBACK CONNECTED to HQIM:

- Prepare to deliver feedback rooted in the HQIM:
 - Familiarize yourself with the expected pacing for the grade level
 - Review the unit and lesson plan and familiarize yourself with the texts, problems, or tasks for the lesson
 - Visit classrooms with the lesson plan from the HQIM in hand
- Use a consistent walk-through form connected to HQIM, which can come from the adopted or adapted instructional materials.
- Set a consistent schedule for classroom walk-throughs, observation, and feedback for the school, grade level, and individual teachers.
- Set priorities for instruction based on the implementation of the HQIM.
- Provide teachers with regular feedback on their implementation of the HQIM based on the instructional priorities.
- Collect schoolwide trends and participate in collaborative preparation and professional development based on areas of strength and need.

OBSERVATIONS are NOT LIMITED to CLASSROOM INSTRUCTION ALONE

- Observations can include:
 - Module or unit studies
 - Grade-level Professional Learning Communities
 - Coaching meetings
 - Professional Development Sessions
 - Teacher and student conversations
- Adopted HQIMs have ready-to-use observation tools to help leaders to:
 - Observe classroom instruction using materials
 - Maintain a focus area for the observation
 - Provide detailed feedback on HQIM instruction



TIMELY FEEDBACK

- Timely feedback is crucial to the success of HQIM implementation.
 - Are teachers aware of their delivery of specific routines within the HQIM?
 - Are teachers utilizing the materials the way they are intended?
 - Are teachers prepared in advance by internalizing the lessons and module/unit?